

GOVERNMENT OF TRIPURA.
HEALTH & FAMILY WELFARE DEPARTMENT
OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF OFFICE.
AGMC & GBP HOSPITAL, AGARTALA.

No.F.2 (19)-AGMC/S&P/2013.

Dated, Agartala, the.....2018.

**NOTICE INVITING TENDER FOR HIRING VEHICLE OF MARUTI VAN FOR USE IN
PRINCIPAL OFFICE, AGARTALA GOVERNMENT MEDICAL COLLEGE, AGARTALA.**

Tender in sealed cover is hereby invited by the undersigned on behalf of the Governor of Tripura from the owner or their authorized agent for providing 1(one) No. Maruti Van for 8 hours duty for Principal Office, Agartala Government Medical College, Agartala. Rates of Hiring Vehicle for use in Principal Office, Agartala Government Medical College, Agartala, will be finalized through this process which shall remain valid up to 31st March, 2020.

Terms & Conditions:

1. Tenders in sealed cover addressed to the office of Medical Superintendent & Head of Office, Agartala-799006 should reach on or before **4 P.M. of 14-03-2018** by speed post/Courier/Registered post only
2. Tender received after stipulated date & time will be rejected.
3. On the top of envelope, "Tender for Hiring Vehicle for Agartala Government Medical College", should be written. Tenderer's full name and address with phone & fax number with S.T.D code should be mentioned on the envelop. Tenders are likely to be opened on the next Friday at 11.30 A.M. in the office of the Principal, Agartala Government Medical College, Agartala, if possible. Tenderer or their authorized representatives may remain present during opening of tender.
4. The tender form may be available on request from the store & purchase section of AGMC & GBP Hospital **up to 4 P.M. of 14-03-2018.**
5. Tender should be accompanied Earnest Money for an amount of **Rs.15,000/- (Rupees Fifteen thousand)** only in the form of Demand Draft drawn in any scheduled Bank having branch at Agartala in favour of the undersigned. The Earnest Money of the unsuccessful tenderer (S) will be returned after completion of tender process but for the successful tenderer it will be returned after completion of contract and no interest will be paid for this period to the successful tenderer.
6. The security money of the successful tenderer will be forfeited in case of failure to provide Vehicle with driver within the stipulated period/time or any other breach of contract or any other default on the part of the successful tenderer.
7. At the time of quoting the rate, the Vehicle should not be more than 3 (three) years old from the date of purchase.
8. The rate quoted should not exceed **Rs.23,400/- (Rupees Twenty three thousand four hundred)** the upper ceiling for hiring Vehicle for 8 hours with detention charge @ **Rs.600/- (Six hundred)** with per kilometres charge @ **Rs 6/- (Six)** as per limit of the **DFP Rules, Tripura 2017.**
9. The tender will be accepted on the lowest rate basis.
10. No insurance charge or any other charges including maintenance cost is admissible.
11. The contract period shall be for **3(Three) years** subject to satisfactory service. In case of unsatisfactory service contract will be discontinued by serving a notice giving 15(fifteen) days time. In case of satisfactory service the contract period can be extended further on mutual consent.
12. Vehicle Tax Clearance Certificate, Registration Number, Insurance Certificate with all other vehicle related documents etc. should be submitted along with the bid.

13. The successful bidder has to submit the Commercial licence within 2(two) months of the issue of work order.
14. Vehicle should be placed for duty within 2(two) days from the date of issue of the order.
15. Copy of the "Power of Attorney" of the vehicle should be submitted, if the tenderer does not own vehicle.
16. The successful tenderer should keep the vehicle with a driver for 8(eight) hour's duty, over time will be paid as per the **DFP Rules, Tripura-2017**.
17. The drivers should have valid driving licence. The concerned driver should maintain a Log book.
18. The successful tenderer will be liable for any incidence of loss, breakage etc, of vehicle at the time of duty hours.
19. Whenever the vehicle is out of order/ off road an alternative vehicle should be replace within 2(two)hours in order to avoid interruption of service.
20. Payment will be made on submission of Bill in triplicate along with relevant up-to date log book.
21. No enhancement of rates within the validity period of the contract shall be entertained.
22. The Log book should be signed on the day of duty maintaining date, kilometre reading and time on reporting and departure. Each journey should be certified by the officer who avail the vehicle for journey maintaining kilometre reading and time on commencement & end of journey Bill claimed against the journey not duly certified will not be paid.
23. In no circumstances, the vehicle and the driver should be out of AGMC premises for other than Hospital works without the permission of the authority.
24. The undersigned reserves the right to cancel or accept the tender without assigning any reason. The successful tenderer shall have no right to claim any compensation for such cancellation.
25. Any dispute if arise thereof will have jurisdiction of Agartala Bench High Court only.

Medical Superintendent & Head of Office
AGMC & GBP Hospital, Agartala.