



F.No.26 (3)/CM/AGMC/Project- Adolescent Health/2012/
Department of Community Medicine
Agartala Government Medical College

To
The Medical Record Officer,
Agartala Government Medical College,
Agartala, Tripura

Sub: - Request for publishing an advertisement for “Tender of Vehicle” in the college website.

Dear Sir,

As approved by the authority, I am requesting you to take necessary action to publish the following matter for tender of vehicle in the college website at the earliest convenience.

SHORT NOTICE INVITING QUOTATION

Quotations in sealed cover are hereby invited for hiring vehicle by the Principal Investigator, **“Implementation of Adolescent Reproductive Health Services Through Sub Centre & ARSH Clinic at Mohanpur, CHC, West Tripura District”** under ICMR Dept, of Community Medicine, AGMC, Agartala for the Dept of Community Medicine, AGMC. Last date of submission of quotation is on 27th July, 2013.

SL NO.	Name of Items & Specification	Model Number and the Month of manufacturing	Per day hiring Charge	Cost/km
1.	Indica (NON A.C)			

Terms & Conditions:

Quotations will be received in sealed cover super scribing “Quotation for **“Implementation of Adolescent Reproductive Health Services Through Sub Centre & ARSH Clinic at Mohanpur, CHC, West Tripura District”** Project Vehicle “addressed to “Principal Investigator, **“Implementation of Adolescent Reproductive Health Services Through Sub Centre & ARSH Clinic at Mohanpur, CHC, West Tripura District”** Project, AGMC”, Dept. of Community Medicine , Agartala Govt. Medical College, P.O – Kunjavan, Agartala, Tripura, 799006 up to 15.00 hours of 27th July, 2013. Tender to be submitted in form of application on a plain paper to ‘Principal Investigator’ and has to be signed by applicant and has to mention that all terms and Conditions are accepted.

Vehicle should be supplied within 3 days from the date of issue of the Approval order.

1. Tender in sealed cover shall be received address to “Dr. Subrata Baidya, Department Of Community Medicine, Principal Investigator, **“Implementation of Adolescent Reproductive Health Services Through Sub Centre & ARSH Clinic at Mohanpur, CHC, West Tripura District”** under ICMR Project, AGMC & GBP Hospital” up to 15.00 hours of 27th July, 2013.
2. Tender received after afore said date and time shall be rejected. The undersigned will not be responsible for any postal delay.
3. The seal envelop should subscribe on the top left side “Quotation fo**“Implementation of Adolescent Reproductive Health Services Through Sub Centre & ARSH Clinic at Mohanpur,**

CHC, West Tripura District” under ICMR along with Tenderers full name and address should be mentioned in the top of the envelop.

4. The Tender will be accepted on the lowest rate basis.
5. No insurance charge on any other charges including maintenance cost is admissible.
6. The contact period shall be for 1 (one) year subject to satisfactory service in case of unsatisfactory service contact will be discontinued by serving a notice giving 7 days time.
7. No enhancement of rates within the valid period of the contract shall be entertained.
8. Vehicle should be placed for duty within 3(three) days from the date of issuing of the order.
9. Vehicle Tax Clearance Certificate with all other Vehicle related documents etc. should be submitted.
10. Copy of the ‘Power of Attorney’ of the Vehicle should be submitted, if the tenderer doesn’t own the Vehicle.
11. Payment will be made on submission of bill in triplicate along with relevant upto date log book. Authority will not be responsible for delay in payment, if bills are not raised properly.
12. The successful tenderer should keep the vehicle with a driver for 8am to 5pm for the duty in Hospital premises. In no circumstances, the vehicle and the driver should be out of hospital premises without the permission of the authority on duty hours. The driver(s) should have valid driving license and should maintain a Log book.
13. Work contracts tax shall be deducted @ 6% from the bill.
14. The vehicle will be utilized for field activity, at different project site.
15. The log book should be signed on the day of duty mentioned date, kilometer reading and time of reporting and departure. Each journey should be certified by the P.I / SRF (Medical) who avail the Vehicle for journey maintaining kilometer reading and time of commencement and the end of journey. Bill claimed against the journey not duly certified will not be paid.
16. The successful tenderer will be liable for any incidence of loss, breakage etc. of the Vehicle at the time of the duty hours.
17. Whenever the vehicle will be out of order/off road during the duty hours of validity period, an alternative Vehicle should be replaced within 2(two) hours in order to avoid interruption of service.
18. The comparative statement will be calculated on 100 K.M approx. mileage per day.
19. The undersigned reserve the right to cancel or accept the tender without assigning compensation for cancellation.
20. Any dispute if arises thereof will have jurisdictions of Agartala Bench of Gauhati High Court only.

Dr.Subrata Baidya
Asst. Professor and Principal Investigator
Department Of Community Medicine,
AGMC, Agartala